

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

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Date: June 7, 2002
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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: CALIFORNIA PHYSICAL AND PROGRAM ACCESS
SELF-ASSESSMENT PROCESS

The purpose of this information bulletin is to transmit to the Local Workforce Investment Areas (LWIA) The California Physical and Program Access Self-Assessment Process.

In the next program year, the Employment Development Department, Compliance Review Division will incorporate the Physical and Program Access Self-Assessment report into its program for monitoring LWIAs' compliance with Title 29 CFR Part 37 and Section 199 of the Workforce Investment Act (WIA).

While some LWIAs may have completed a similar report, this early circulation will allow those remaining LWIAs the necessary time to integrate the process into their monitoring plans for One-Stop centers and other local recipients of WIA funding.

If you have questions regarding the California Physical and Program Access Self-Assessment Process, please contact your [Regional Advisor](#).

/S/ BILL BURKE
Chief
Workforce Investment Division

Attachment



Gray Davis, Governor



State of California
Health and Human Services Agency

June 5, 2002

Dear Local Workforce Investment Area Administrators:

The purpose of this letter is to provide Local Workforce Investment Boards, Local Workforce Investment Areas, One-Stop Operators, and associated partners the opportunity to review and use the enclosed document entitled, The California Physical and Program Access Self-Assessment Process.

The process and guide were developed to assist recipients of federal Workforce Investment Act funding in complying with State and federal disability laws and, more importantly, in achieving welcoming and universally accessible physical and program environments for all of their customers. The guide is a product of the Universal Access Work Group (UAWG) and represents the collaborative efforts of key stakeholders participating as members.

This process is scheduled, during the upcoming program year, to become a part of the existing compliance review process as administered by the EDD. Local Workforce Investment Areas and One-Stop Centers may have already completed similar self-assessment instruments, but the enclosed instrument will likely be the tool used for future compliance evaluations.

Concurrently, with the release of this process, the DOR is offering training on how to best use the self-assessment tool, as well as on issues regarding accessibility, disability employment law, and disability etiquette. This training will be scheduled through the Department of Rehabilitation (DOR) Americans with Disabilities (ADA) Training and Technical Assistance Unit, and is intended to help local partners in their efforts to improve access to services for all Californians. You may arrange for training by contacting the DOR. Contact information is included in the Physical and Program Access Self-Assessment Process guide.

The UAWG is pleased to offer this self-assessment process and tool for you to use in assuring that all Californians are afforded the opportunity to access services through our workforce development system. We hope this is a useful step in your efforts to assure true universal access to employment and career services in your area.

Sincerely,

Sincerely,

/S/MICHAEL S. BERNICK
Director
Employment Development Department

/S/CATHERINE CAMPISI, Ph.D.
Director
Department of Rehabilitation

[Enclosure](#)